

Premises Licence Part A

Premises licence number: BH194283

Postal address of premises, or if none, ordnance survey map reference or description:	
The Guildhall Tavern 15-17 Market Street	
Post town: Poole	Post Code: BH15 1NB
Telephone number: 01202 671717	

Licensable activities authorised by the licence:
Live Music Recorded Music Late Night Refreshment Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:
<p>Live Music Monday - 11:00 to 01:00 Tuesday - 11:00 to 01:00 Wednesday - 11:00 to 01:00 Thursday - 11:00 to 01:00 Friday - 11:00 to 01:00 Saturday - 11:00 to 01:00 Sunday - 12:00 to 00:30 Performance of live music will take place indoors. <u>Non-standard timings for the performance of live music.</u> May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday. Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday. Christmas Eve and Boxing Day (1) hour later. From end of permitted hours New Year's Eve to start of permitted hours New Year's Day.</p> <p>Recorded Music Monday - 11:00 to 01:00 Tuesday - 11:00 to 01:00 Wednesday - 11:00 to 01:00 Thursday - 11:00 to 01:00 Friday - 11:00 to 01:00 Saturday - 11:00 to 01:00 Sunday - 12:00 to 00:30 Playing of recorded music will take place indoors. <u>Non-standard timings for the playing of recorded music.</u> May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday. Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday. Christmas Eve and Boxing Day (1) hour later. From end of permitted hours New Year's Eve to start of permitted hours New Year's Day</p> <p>Late Night Refreshment Monday - 23:00 to 01:00 Tuesday - 23:00 to 01:00 Wednesday - 23:00 to 01:00 Thursday - 23:00 to 01:00 Friday - 23:00 to 01:00 Saturday - 23:00 to 01:00</p>

Sunday - 23:00 to 00:30

Provision of late night refreshments will take place indoors.

Non-standard timings for provision of late night refreshments.

May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday.

Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday.

Christmas Eve and Boxing Day (1) hour later.

From end of permitted hours New Year's Eve to start of permitted hours New Year's Day

Supply of Alcohol

Monday - 11:00 to 01:00

Tuesday - 11:00 to 01:00

Wednesday - 11:00 to 01:00

Thursday - 11:00 to 01:00

Friday - 11:00 to 01:00

Saturday - 11:00 to 01:00

Sunday - 12:00 to 00:30

Non-standard timings for the supply of alcohol.

May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday.

Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday.

Christmas Eve and Boxing Day (1) hour later.

From end of permitted hours New Year's Eve to start of permitted hours New Year's Day

The opening hours of the premises:

Monday - 11:00 to 01:30

Tuesday - 11:00 to 01:30

Wednesday - 11:00 to 01:30

Thursday - 11:00 to 01:30

Friday - 11:00 to 01:30

Saturday - 11:00 to 01:30

Sunday - 12:00 to 01:00

Non-standard timings.

May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday.

Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday.

Christmas Eve and Boxing Day (1) hour later.

From end of permitted hours New Year's Eve to start of permitted hours New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed and off the premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

The Guildhall Poole Limited 14a Albany Road Weymouth DT4 9TH Email: manager@guildhalltavern.co.uk

Registered number of holder, for example company number, charity number (where applicable):
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13877499

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:
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Mr Samuel John Coltman

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
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BH231707 BCP Council

Annex 1 – Mandatory conditions

Mandatory Conditions (Sections 19,20,21 LA 2003)

- 1.1. There shall be no sale or supply of alcohol when there is no designated premises supervisor in respect of this premises licence or at a time when the said premises supervisor does not hold a personal licence or when his/her licence is suspended.
- 1.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

- 1.3.
 1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti- social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 1.4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 1.5.
 1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request,

before being served alcohol, identification bearing their photograph, date of birth and either -

- (a) a holographic mark, or
- (b) an ultraviolet feature.

1.6. The responsible person must ensure that -

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

The Licensing Act 2003 (Mandatory Conditions) Order 2014

1.7.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

General

- 2.1 All first aid equipment shall be maintained.
- 2.2 The kitchen extraction system shall be cleaned regularly.
- 2.3 The fire alarm system and fire fighting equipment shall be maintained.
- 2.4 The premises shall undertake annual fire inspections, annual electrical installation tests, annual portable appliance tests and annual emergency lighting tests.
- 2.5 The accident book shall be maintained.

Prevention of crime & disorder

- 2.6 The premises shall be a member of a local Pubwatch scheme so long as such a scheme exists.
- 2.7 The exterior of the premises, including the car park, shall be well lit.
- 2.8 The CCTV system shall be operational at all times.

Prevention of public nuisance

- 2.9 All customers shall be asked to leave the premises quietly.
- 2.10 All windows and doors shall remain closed whilst the premises is trading.
- 2.11 Recorded music shall be kept at a low level to ensure customers dining are able to hold conversations.
- 2.12 Live music shall be held twice monthly and the volume shall be kept at a discreet level.
- 2.13 There shall be no singing or dancing permitted.

Protection of children from harm

2.14 Unaccompanied children are not permitted on the premises.

2.14.1 Children visiting the premises shall be under parental or guardian supervision and shall only be permitted in the dining area.

2.15. Enactments specified under Part 1, paragraph 6(8) of Schedule 8 (Licensing Act 1964 - All alcohol licensed Premises)

- (1) At no time shall the licensed premises be the habitual resort or place of meeting of reputed prostitutes, whether the object of their so resorting or meeting is or is not prostitution; provided that this condition does not prohibit such persons to remain in the licensed premises for the purpose of obtaining reasonable refreshment for such time as is necessary.
- (2) At no time shall the licensed premises be used as a brothel.
- (3) At no time shall any game be played in the licensed premises in such circumstances that an offence under the Gaming Act 1968 is committed or a requirement or restriction for the time being in force under section 6 of that Act is contravened.
- (4) No constable shall be allowed to remain on the licensed premises during any part of the time appointed for the constable's being on duty except for the purposes of the execution of that constable's duty.
- (5) No liquor or refreshment shall be given or sold to any constable on duty except by authority of a superior officer of the constable.

2.16 Enactments specified under Part 1, paragraph 6(8) of Schedule 8 (Children and Young Persons Act 1933 - All alcohol licensed Premises)

- (1) At no time in a place used for the sale of alcohol shall a person under the age of 16 be allowed to beg, receive alms, or induce the giving of alms (whether or not there is a pretence of singing, playing, performing, offering anything for sale, or otherwise).
- (2) At no time shall a person under the age of 5 be given alcohol on the licensed premises except under the order of a duly qualified medical practitioner, or in the case of sickness, apprehended sickness, or other urgent cause.
- (3) (1) Subject to paragraphs (2) and (3) below, at no time shall the licensed premises be used for the sale of tobacco or cigarette paper to a person under the age of 16 whether for that person's own use or not.
 (2) The provisions in sub-paragraph (1) above shall not be deemed to be breached if it can be demonstrated all reasonable precautions and all due diligence was used to avoid a breach
 (3) It shall not be a breach of this condition to sell tobacco or cigarette papers to any person who is at the time employed by a manufacturer of or dealer in tobacco, either wholesale or retail, for the purposes of his business, or who is a boy messenger in uniform in the employment of a messenger company and employed as such at the time
 (4) For the purpose of this licence the term 'tobacco' includes any cigarettes, any product containing tobacco intended for oral or nasal use and smoking mixtures intended as a substitute for tobacco, and the expression 'cigarette' includes cut tobacco, tobacco leaf, or other material in such form as to be capable of immediate use for smoking.
- (4) No person under the age of 12 shall be allowed into any room in a licensed premises which contains an open fire grate or any heating appliance liable to cause injury to a person by contact therewith not sufficiently protected to guard against the risk of that person being burnt or scalded unless reasonable precautions have been taken to guard against such risk.

- (5) (1) At no time shall the licensed premises be used for the provision of entertainment for persons aged under 14 ('Juniors'), or an entertainment for which the majority of persons attending are Juniors where the number of juniors attending the entertainment exceeds 100 ('Large Entertainment'), unless there has been previously submitted to and approved in writing by the Council a scheme ('Junior Supervision Scheme') containing details of:
- (a) the number of attendants aged 18 or over to be present at all times that the entertainment is occurring;
 - (b) the methods to be used to prevent more Juniors or other persons being admitted to the licensed premises during the entertainment than the licensed premises or any part thereof can properly accommodate;
 - (c) the methods for controlling the movement of the Juniors and other persons admitted while entering and leaving the licensed premises or any part thereof;
 - (d) all other precautions that are proposed for securing the safety of the Juniors; and
 - (e) the training given to the adults attending in respect of (a) to (d) above.
- (2) No Large Entertainment shall be provided at the licensed premises other than in accordance with the Junior Supervision Scheme.
- (6) (1) Subject to sub-paragraphs (3), (4) and (5) below, at no time in the licensed premises shall any Underage Person be employed:
- (a) so long as the Underage Person is also under 14 years old; or
 - (b) to do any work other than light work; or
 - (c) before the close of school hours on any day on which they are required to attend school; or
 - (d) before 07.00 hours or after 19.00 hours on any day; or
 - (e) for more than 2 hours on any day on which the Underage Person is required to attend school; or
 - (f) for more than 12 hours in any week in which the Underage Person is required to attend school; or
 - (g) for more than 2 hours on a Sunday; or
 - (h) for more than 8 hours or, if the Underage Person is also under 15 years for more than 5 hours in any day –
 - a. on which the Underage Person is not required to attend school; and
 - b. which is not a Sunday; or
 - (i) for more than 35 hours or if the Underage Person is also under 15, for more than 4 hours in any day without a rest break of one hour; or
 - (j) at any time in the year unless at that time the underage Person has had, or could still have, during a period in the year in which the Underage Person is not required to attend school, at least 2 consecutive weeks without employment.
- (2) For the purpose of this condition:
- (a) 'Underage Person' means a person who is not over compulsory school age (construed in accordance with section 8 of the Education Act 1996);
 - (b) 'Light Work' means work which, on account of the inherent nature of the tasks which it involves and particular conditions under which they are performed –
 - A. is not likely to be harmful to the safety, health or development of an Underage Person; and
 - B. is not such as to be harmful to their attendance at school or to their participation in work experience in accordance with s560 of the Education Act 1996, or their capacity to benefit from the instruction received or as the case may be, the experienced gained;
 - (c) 'week' means a period of 7 consecutive days; and
 - (d) 'year' except in expressions of age, means a period of 12 months beginning with 1st January.
- (3) Nothing in sub-paragraph (1) above shall prevent an Underage Person from doing anything:
- (a) under the authority of a licence granted under Part II of the Children and Young Persons Act 1933; or

(b) in a case whereby virtue of section 37(3) of the Children and Young Persons Act 1963 no licence under that section is required for the Underage Person to do it.

(4) The provisions of this condition shall not be deemed to have been breached if the licence holder can demonstrate that all due diligence was used to secure that the provisions were complied with.

(5) For the purposes of sub-paragraph (1) above and Underage Person who assists in a trade or occupation carried on for profit shall be deemed to be employed notwithstanding that he receives no reward for his labour

(7) At no time shall any performance be carried out at the licensed premises in which any person aged under 17 takes part if it is a performance to which s37(2) of the Children and Young Persons Act 1963 applies and in which that person's life or limbs are endangered.

**2.17 Enactments specified under Part 1, paragraph 6(8) of Schedule 8
(Licensing Act 1964 - Condition in Relation to Premises Without a Children's Certificate)**

(1) No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- (a) He is the child of the holder of the premises licence;
- (b) He resides in the premises, but is not employed there;
- (c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress;
- (d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

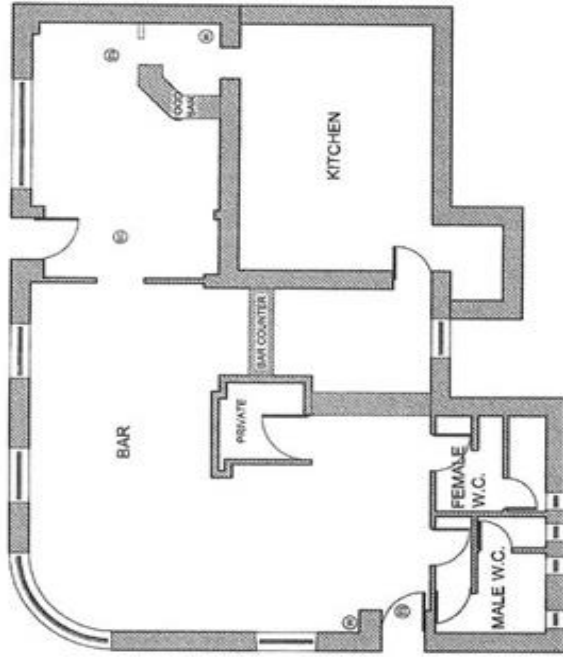
In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart from the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

This licence is issued in accordance with the plan, M194306 dated 22 February 2022, as attached.



EXISTING GROUND FLOOR PLAN

KEY

- Ⓢ SMOKE DETECTOR
- ⓔ FIRE WATER EXTINGUISHER
- ➔ ILLUMINATED EXIT SIGN WITH DIRECTIONAL ARROW

**BCP COUNCIL
 LICENSING
 SECTION
 18/05/2022**

**APPROVED PLAN
 REF. No. M194306**



LOCATION PLAN
SCALE 1:500

REV.	DATE	DETAILS	DRAWN



ROMANS
Surveyors

4 KING STREET LANE, WINCHESTER, BERKSHIRE, RG41
TELEPHONE: 0118 934 8899
25 THE AVENUE, BRIMINGHAM, HAMPSHIRE, RG17 1JN.
TELEPHONE: 03300 920110
84 HILTON ROAD, WIMBORNE, DORSET, TQ1 4BN.
TELEPHONE: 01298 348 0290
E-MAIL: ROMANS@ROMANS.CO.UK
WWW.ROMANS.CO.UK

ON BEHALF OF

M03413

PUNCH TAVERNS

PROJECT TITLE
 Guildhall Tavern, 15 Market St,
 Poole, BH15 1NB

SCALE
1:100

DATE
27th September 2024

DRAWN
N.Round

CHECKED
SL

DATE
27th September 2024

GROUP
ROMANS

OUTLET NO.
202823



**Premises Licence
Part B**

Premises licence number: BH194283

Postal address of premises, or if none, ordnance survey map reference or description:

The Guildhall Tavern 15-17 Market Street

Post town: Poole

Post Code: BH15 1NB

Telephone number: 01202 671717

Licensable activities authorised by the licence:

Live Music, Recorded Music, Late Night Refreshment, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:

Live Music: (Indoors) Monday - Saturday - 11:00 to 01:00, Sunday - 12:00 to 00:30

Recorded Music: (Indoors) Monday - Saturday - 11:00 to 01:00, Sunday - 12:00 to 00:30

Late Night Refreshment: (Indoors) Monday - Saturday - 23:00 to 01:00, Sunday - 23:00 to 00:30

Supply of Alcohol: Monday - Saturday - 11:00 to 01:00, Sunday - 12:00 to 00:30

Non-standard timings for all authorised licensable activities.

May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday. Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday. Christmas Eve and Boxing Day (1) hour later.

From end of permitted hours New Year's Eve to start of permitted hours New Year's Day.

The opening hours of the premises:

Monday - Saturday - 11:00 to 01:30, Sunday - 12:00 to 01:00

Non-standard timings.

May, Spring/Whitsun and each August Bank Holiday (1) hour later on the Friday, Saturday, Sunday and Monday.

Easter Bank Holiday weekend (1) hour later on the Thursday, Friday, Saturday, Sunday and Monday.

Christmas Eve and Boxing Day (1) hour later.

From end of permitted hours New Year's Eve to start of permitted hours New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies:

Alcohol will be consumed on and off the premises.

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

The Guildhall Poole Limited 14a Albany Road Weymouth DT4 9TH

Email: manager@guildhalltavern.co.uk

Registered number of holder, for example company number, charity number (where applicable):

13877499

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr Samuel John Coltman

State whether access to the premises by children is restricted or prohibited:

See Conditions 2.14, 2.16 and 2.17

Issued: 03 October 2005

Revised: 21 October 2025 (Change of Registered Address & Vary DPS)

**Mrs Nananka Randle
Licensing Manager**